

VOLUNTEER AGREEMENT

ENTERED INTO BETWEEN

**NATIONAL COLOURED CONGRESS
REGISTERED WITH IEC NO.:1492**

A political party in terms of section 19(1)(a) of the Constitution and registered with the Independent Electoral Commission in terms of the relevant provisions of the Electoral Commission Act, 51 of 1996. **(Hereinafter referred to as “The Party”) (Duly represented by the Secretary General Sakeena Frenchman).**

Section 11 | Shop 11 No. 2 Harmony Square | Mitchells Plain | Town Centre | Cape Town | 7785
(Domicile Address)

AND

(“The Structure of which the volunteer shall serve on”) (e.g., Ward/Branch Number) Or
REC/PEC/NEC/COMMITTEE

(“The Position of the Volunteer or will assist”)

(“The Name and Surname of the Volunteer”)

(Domicile Address of the Volunteer)

THIS VOLUNTEER AGREEMENT (THIS “AGREEMENT”) IS MADE AND ENTERED INTO AS OF DATE OF SIGNATURE OF THIS AGREEMENT.

WHEREAS, the Party has appointed, or selected the Volunteer as part of the above-mentioned structure of the Party (the “appointment”);

WHEREAS it is contemplated that the volunteer will engage with the public on discussions and party aims and objective which will require the knowledge and training by THE PARTY to THE VOLUNTEER (as hereinafter defined);

WHEREAS, both parties recognise the value of Confidential Information and that it is in their mutual best interests to maintain the confidential, proprietary, and secret nature of Confidential Information. A further non-disclosure agreement will be signed in this regard by the member and the Party.

NOW, THEREFORE, for and in consideration of the above premises, and in further consideration of the mutual covenants and promises contained herein and other good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, the parties hereto agree as follows –

1. **PURPOSE**

The purpose of this volunteer agreement is to outline the guidelines, expectations, and procedures for volunteers at NATIONAL COLOURED CONGRESS. This agreement ensures a positive and mutually beneficial experience for both the party and its volunteers.

2. **DEFINITION OF VOLUNTEERS**

Volunteers are individuals who **willingly offer their time, skills, and services** to THE PARTY **without any financial compensation**. They provide assistance in various areas, contributing to the party's vision, mission, aims and objectives. The volunteer hereby confirm that he/she is performing services for THE PARTY without promise, expectation or receipt of compensation for services rendered,

3. **VOLUNTEER OPPORTUNITIES**

THE PARTY offers a range of volunteer opportunities in different structures, departments, or programs. These opportunities can include but are not limited to administrative support, event organising, fundraising, campaigning, program assistance, and mentoring.

4. **VOLUNTEER REQUIREMENTS**

4.1 Age Requirement:

Volunteers must be at least 18 years old.

4.2 Commitment:

Volunteers are expected to commit to a predetermined schedule and fulfil their responsibilities on time. The volunteer hereby agrees to longer periods of service or/and training as prescribed by any legislation or policy documents enforceable in South Africa.

4.3 Training:

Volunteers may be required to undergo training sessions.

4.4 Background Checks:

Depending on the nature of the volunteer position, background checks may be required to ensure the safety and well-being of the public and other volunteers.

5. **RESPONSIBILITIES**

5.1 Performance:

Volunteers must perform their assigned tasks to the best of their abilities, demonstrating professionalism, respect, and appropriate behaviour.

5.2 Confidentiality:

Volunteers should respect the confidentiality of sensitive information obtained during their volunteer activities and refrain from disclosing it without proper authorization. The volunteer agrees to sign a Non-Disclosure Agreement to ensure all confidential information is protected.

5.3 Safety:

Volunteers should prioritize their safety and the safety of others while carrying out their duties. They must adhere to all safety guidelines and report any concerns or incidents promptly.

5.4 Reliability:

Volunteers are expected to notify the Volunteer coordinator or his/her assigns in advance if they are unable to fulfil their volunteer commitments.

5.5 Communication:

Effective communication with the public and fellow volunteers is essential. Volunteers should actively seek clarification, ask questions, and provide feedback when necessary.

6. SUPERVISION AND SUPPORT

Volunteers will be supervised by the volunteer coordinator who has been assigned the duty by the Membership Officer, who will provide guidance, support, and regular feedback. Volunteers are encouraged to seek assistance or clarification from the volunteer coordinator when needed.

7. RECOGNITION AND BENEFITS

THE PARTY recognizes the valuable contributions of its volunteers and may offer benefits such as certificates, to express gratitude for their efforts.

8. CODE OF CONDUCT

Volunteers are expected to abide by the NATIONAL COLOURED CONGRESS membership code of conduct, which prohibits any form of discrimination, harassment, violence, or unethical behaviour. Violation of this code may result in termination of the volunteer relationship and/or membership.

9. TERMINATION

THE PARTY reserves the right to terminate the volunteer relationship at any time if there is a violation of policies, misconduct, or failure to fulfil volunteer responsibilities.

10. NO WAIVER

Neither party waives any rights in invention or development lawfully possessed by it at the time of signing this Agreement. In addition, this Agreement does not imply any waiver of any rights or action under the patent, trademark, copyright, trade secret, unfair competition, fair trade, or related laws. Failure to enforce any provision of this Agreement shall not constitute a waiver of any term hereof.

11. BINDING AGREEMENT

This Agreement shall be binding upon THE VOLUNTEER and its subsidiaries, successors, assigns, legal representatives, and all corporations controlling THE VOLUNTEER or controlled by THE VOLUNTEER and shall inure to the benefit of THE PARTY and its subsidiaries, successors, assigns, legal representatives, and all corporations controlling THE PARTY or controlled by THE PARTY.

12. SEVERABILITY

If a court of competent jurisdiction makes a final determination that any provision of this Agreement (or any portion thereof) is invalid, illegal, or unenforceable for any reason whatsoever, and all rights to appeal the determination have been exhausted or the period of time during which any appeal of the determination may be perfected has been exhausted,

12.1 The validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby; and

12.2 To the fullest extent possible, the provisions of this Agreement shall be construed so as to give effect to the intent manifested by the provisions held invalid, illegal, or unenforceable.

13. ASSIGNMENT

This Agreement may not be assigned by THE VOLUNTEER without the prior written consent of THE PARTY.

14. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties relative to the voluntary services required, offered, accepted, or granted and supersedes all prior and collateral communications, reports, and understanding between the parties in respect thereto. No

change, modification, alteration, or addition to any provision shall be binding unless it is in writing and signed by an authorised representative of both parties.

15. APPRECIATION

By volunteering with THE PARTY, you agree to comply with the above terms and conditions. Your dedication and support are invaluable to our mission, vision, aim and objectives and THE PARTY appreciate your commitment to making a positive impact in our community.

IN WITNESS WHEREOF, the Parties hereto have agreed to the terms of this Agreement and signed on the dates written below.

THE VOLUNTEER:

VOLUNTEER SIGNATURE

FULL NAME AND SURNAME

DATE

THE NATIONAL COLOURES CONGRESS (THE PARTY):

THE PARTY REPRESENTATIVE SIGNATURE

**SAKEENA FRENCHMAN
SECRETARY GENERAL**

DATE

WITNESSES

WITNESS 1 SIGNATURE

FULL NAME AND SURNAME

DATE

WITNESS 2 SIGNATURE

FULL NAME AND SURNAME

DATE